Opening Remarks

1. H.E. Dr. Khampheng Xaysompheng, Minister of Labour and Social Welfare
   - Welcomed participants and expressed pleasure to represent NRA and the government of Laos and to join Ms. Immonen in chairing the session.
   - Noted that the cooperation to address the UXO issues started during the 90s, the second phase of cooperation was between 2013-2017. He also noted that the achievement during the second phase were clearly presented during the Sector Working Group Meeting in the morning. The cooperation between 2017 and 2021 will be the third phase. The project document was recently signed in July 2017.
   - Expressed his sincere thanks to UNDP and donors for technical and financial support to address the UXO issues in Laos;
   - Expressed the importance of clear process of cooperative between all stakeholders to have an effective implementation of funding in UXO clearance and to avoid any difficulties that may occur during the new project phase with UNDP for the period of 2017 to 2021 which aims to move towards achieving the Sustainable Development Goal 18 (SDG 18).
   - Called upon the close collaboration especially for the framework at all levels and all stakeholders, local and foreign co-partners, with clear comments, straightforward and suitable to any circumstances. All comments from participants will support the improvement of the cooperative process to obtain better outcomes of the work task.
   - Noted that it is the first Project Board for the new project “Moving towards achieving SDG 18-removing the UXO Obstacle to Development in Lao PDR”
   - Wished the meeting great success.
2. Ms. Kaarina Immonen, UNDP Resident Representative to Lao PDR:
   - Welcomed all participants and thanked H.E. Dr. Khampheng Xaysompheng, Minister of Labour and Social Welfare and Chairman of the NRA Board and thanked him for convening the meeting.
   - Noted the closing of previous project and the starting of new phase of collaboration between the government of Lao PDR and UNDP.
   - Remarked that on the last meeting there were discussions of the UXO sector's strategy for nationwide survey, efforts to encourage long term contribution and the design for the new programme phase.
   - Noted the work of UXO Lao and NRA to implement the strategies into reality, UXO Lao conduct the NTS and TS across the country to contribute to the national survey. With NRA, UNDP has supported the further articulation of the sector and work plans in line with the USA's plan for substantially increasing support to the survey activities.
   - UNDP and NRA have reviewed the work load of clearance ahead and the Chief Technical Advisor has worked with the NRA on how to prioritize the work transparently and effectively to support Lao PDR development goals.
   - UNDP looks forward to supporting Lao PDR in UXO sector with the new UXO programme with the Government of Lao PDR until 2021.
   - Noted the large long-term contribution from development partners such as EU, New Zealand, and other partners like Ireland and Luxembourg.
   - Noted that some important events occurred in 2016 including the visit of Mr. Ban Ki-moon, a number of senior officers visited Laos, the Prime Minister of New Zealand visited the Training Center where he announced the New Zealand support and the announcement of former President Obama to increase support for the UXO sector in Lao PDR for the next three years.
   - Encouraged all participants to see the progress that has been made in 2016, as well as, issues that have emerged and approve the final progress report.
   - Stated that UNDP programme and development partners have actively supported the UXO sector in Lao PDR since 1996 and will continue to do so. Excellent progress has been seen and in this meeting it is hoped that the work plan for 2017 will be formally endorsed.
   - Hoped to hear comments of the Board on strengthening the long term collaboration and with partners in the sector.
   - Expressed gratitude to all partners working hard in the UXO sector to advance issues of UXO and ultimately save lives in the contaminated areas.

Session 1 – Terminal Review Meeting

Previous Project Title: “Support for the institutional Strengthening of the National Regulatory Authority for the UXO/Mine Action Sector (NRA) and the Lao National UXO Programme (UXO Lao), 2013-2017”

Presentation by NRA Deputy Director- Bounpheng Sisawath

- Summary of 2013-2017 Project achievements
  1. Mine Risk Education (MRE)
     - MRE Technical Working Groups convened by NRA on a quarterly basis;
UXO risk education was incorporated into primary school curriculum with support from Ministry of Education;
2,115 sets of UXO education textbooks were disseminated to 712 schools in four highly-contaminated provinces (Huaphanh, Xiengkhuang, Savannakhet, Luang Prabang);
Risk education messages broadcast by radio;
Total number of MRE beneficiaries for the 2013-2017 period was 945,739 people.

2. Victim Assistance
Practices of information management, improvement of UXO survivors’ surveillance and Strategy for Victim Assistance formulated;
Victim Assistance Technical Working Group convened by NRA on almost-quarterly basis;
Victim database maintained by NRA, reportedly containing more than 8,918 victims;
Strategy for Victim Assistance approved in 2014;
Targets for Victim Assistance integrated into UXO Sector Five Year Plan 2016-2020 as well as 8th National Socio Economic Development Plan.

3. Survey
More efficient and effectively-planned release of land coordinated and regulated in accordance with development goals as prioritized in the NSEDP and other relevant national planning and policy frameworks;
Clearance Technical Working Groups convened by NRA on a quarterly basis;
New Survey Procedures approved in January 2015 to transition from request-based survey to evidence-based survey and clearance;
Government priorities collected by NRA Clearance Unit;
Humanitarian Clearance Teams of the Lao People’s Army trained and equipped 5 teams for UXO clearance.

4. Effective coordination and regulation of the UXO sector
UXO Sector Five Year Plan 2016-2020 was developed and approved by NRA including targets for survey, clearance and victim assistance;
Transition of sector to be under the guidance of Ministry of Labour and Social Welfare since 2016;
Process of accreditation of UXO operators implemented by NRA;
Memorandum of Understanding developed and signed with operators to establish scope of work and enable monitoring of progress and compliance;
Establishment of SDG18, launched during ASEAN Summit 2016;
Convening of Trust Fund Steering Committee meetings;
Regular reporting to Government of Lao PDR on progress against priorities;
Information Management System for Mine Action (IMSMA), national database of UXO activity is maintained at national level by NRA and shared with operators with regular updates;
UXO Sector Working Group convened on an regular basis;
UXO Policy Forum convened in 2014, 2015 and 2016, with Minutes available from NRA.

5. Improved institutional development of the NRA and its integration into the regular setup of the Government of Lao PDR
Annual Programme Directors’ Meeting in Geneva attended;
Financial, logistical and human resources of the NRA are well managed and maintained;
Three new provincial offices have been established for the NRA in 2015 bringing the total to eleven provincial offices.

Study tour in Cambodia in order to learn and exchange experiences in Mine Action was conducted (South-South Cooperation)

6. International treaty obligations met

- Annual reports provided under Article 7 of the Convention on Cluster Munitions;
- Survey to Safety Strategy for accelerated survey of known cluster munition contamination developed by UNDP and announced by NRA to support progress against Article 4 of Convention on Cluster Munitions (CCM);
- Annual Meetings of States Parties to the CCM attended by NRA and Ministry of Foreign Affairs;

7. Funding

- 2012-2018 received funding USD 35,938,237. Out of which USD 6,477,115 was for NRA

Summary of Lessons Learned

- Communicating the effect of the new survey is essential;
- Evidence based approach had identified the need for clear task prioritization;
- Difficulties in engagement of civil society organization reduces progress in key activities;
- Increasing donor coordination is essential;
- Clear and transparent commitment to the sector by the Government of Lao PDR is essential.

Presentation by UXO Lao Director- Thiphasone Soukhathammavong

Project Achievements (March 2013 – May 2017)

Activity 1: Release priority land in accordance with Lao National Standards and the Convention on Cluster Munitions (CCM) in nine or more provinces for safe access to contaminated land for socio-economic and humanitarian purposes and reduce the risk of UXO related accidents through risk education programs.

Results

- MRE: Target (2013 -2017) is 2,495. The project conducted 2,406 village visits;
- Roving Tasks: Target (2013-2017) is 3,900 tasks. The project conducted 6,044 tasks;
- General Survey: Target (2013-2017) is 4,500 tasks. The project conducted 6,322 tasks;
- Non-technical survey: The project conducted non-technical surveys in 105 villages;
- Technical Survey: The project conducted TS in 17,287 hectares;
- Area Clearance: Target (2013 -2017) is 14,784 hectares. The project cleared 11,354 hectares

Activity 2: Assess, strengthen and improve UXO Lao programme management capacity through provision of training and advisory services and mobilize sufficient resource for UXO Lao to enable Lao PDR to move forwards meeting MDG9 targets and CCM obligations.

Results

- Capacity Self-Assessment of UXO Lao completed with UNDP’s support in June 2014 identifying key areas of capacity need and outlining potential means of address;
- Technical Advisory Support provided for Financial Management and Programme Management;
Transition of UXO Lao operations to evidence-based survey and clearances supported by UNDP and implemented across nine provinces;
- Training of UXO Lao staff in use of IMSMA delivered;
- UXO Lao Standard Operating Procedures updated;
- Annual Work Plans developed and shared at Project Board/Annual Review Meetings;
- Field monitoring missions undertaken on a regular basis;
- National Programme Managers meeting in Geneva attended by Director of UXO Lao.

Activity 3: Provide training for all clearance personnel to national standards (Target = 75 new staff trained annually and regularly refresher training provided to all existing staff).
- The UXO Lao project delivers UXO Training courses for UXO operator, commercial operators and UXO Lao. During the project period, the UXO Lao Training Center conducted a total of 36 courses. The training was various including full training courses and refresher courses such as UXO Clearance (EOD Level 1), SEOD Bomb cutting and Team Leader. 711 people attended these courses (See Annex A for more detail).

Activity 4: Review and adopt improved technology where possible for effective and efficient operations (technological and methodology innovations and sector best practices).

Results
- New Concept of Operations approved and implemented, leading to fourfold increase in number of cluster munitions found per hectare cleared from 2014 to 2015;
- Geophysical Trials conducted in 2014 in collaboration with GICHD.

Summary of Lessons Learned

Project Management
- Financial Management: Co-management of fund allocation is needed;
- Human Resource Management: Insurance covering for deminers should be considered;
- Procurement: Ceiling of Procurement authorized should be revised.

Operation Management
- Historical data analysis and data correction
- New Concept of MRE needs to be reflected for current situation needs and changes
- The new Survey Procedures and Concept of Operations require adjustments in resource allocations.

Communication
- Increased donor coordination is essential due to risk that remaining needs are misunderstood.

Comments and discussion after Presentations
Brent Rapson, New Zealand Embassy
- As UXO Lao and NRA presentation raised that donor coordination is essential, UNDP project is an example. He asked a question about the increasing of donors’ coordination. Which phase of coordination? Can NRA or UXO Lao specify what they mean by donor coordination?
Thipphasone Soukhathammavong, Director of UXO Lao Programme
• Answered to question of New Zealand that the number of donors decreased since 2013, while new donors do not appear, therefore, the coordination, initially, aims to keep the existing donors and at the same time there is a need of making announcements to attract other donors to come and support the UXO sector.

Representative of Ministry of Planning and Investment (MPI)
• As the lessons learnt that have been presented by the UXO Lao and NRA. There is a need of consultation between UNDP and Lao government side, especially the MPI, to formulate a workplan as well as other concerned issues related to UXO Lao employees’ benefits compare to NGO’s employees.
• UXO clearance is important for Laos, for this reason the SDG 18 has been set, in terms of development. Which mechanism should be used to mobilize the funding as the Director of UXO Lao has presented on donor coordination and trying to keep the existing donors. Probably, the SWG, Round Table meeting and other published announcement at the regional and international levels may be appropriate to mobilize the funding from other interested donors.
• MPI will work hand in hand with the sector in order to mobilize funding into the UXO clearance to get progress, contribute to the poverty eradication and achieve the UXO workplan as expected.

H.E. Dr. Khampheng Saysompheng, Minister of Labour and Social Welfare
• Commented on the question of New Zealand on donor coordination. Coordination consists of communication at village, district level and so on. The initial stage of coordination is between NRA and donors, all funds received should be used as per the objective stated by the donors.
• Stated that if the coordination from top to bottom level is well managed, we will not face any problems in the middle of work plan implementation procedure. Due to time available of co-partners, informal consultation meetings can be organized.
• Commented that an effective donor coordination is to explain to donors about regulations, in the situation that operators are engaging on the ground, and the collaborations between central and local authorities to create trust among co-partners, and support each other to achieve the tasks as planned.

Ms. Kaarina Immonen, UNDP Resident Representative to Lao PDR
• Added more about the effective coordination. As the Minister has described that coordination can be both formal and informal sessions to consult and support each other.
• Noted the issues on resources mobilization and how to get sufficient funding for the continuation of new phase of the programme. With the increased funding from USA and other donors to the UXO sector, there is a need to have an effective management of funds and UNDP is willing to continue to be an advocate for this important sector of Lao PDR in the long term.

Mr. Khampheng, Ministry of Foreign Affairs
• Noted that coordination in some aspects have not yet been done well. For example, during the development of project to support the Government, some recipient institutions should well understand what the project proposal is about.

A representative from Provincial Office
• Added more about the effective coordination, particularly at local level which was not clear between local authorities such as Ministry of Foreign Affairs and relevant provincial offices on a project proposal or plan to donors. For example, New Zealand support to the sector is about USD 7 million, but when asked deeply about what activities and tasks the funds are supporting, no one can answer this question. Therefore, a clear information is needed. Donors are willing to support, but also want to know which tasks and which activities the funds are being used for.

2. Mr. Phoukhieo Chanthasomboune, the NRA Director
• Shared a few points on improving the coordination which was not good enough in the past, by regularly conducting meetings on a quarterly basis as the NRA and UXO Lao do every quarter. Then we can submit our plan to get the funding from UNDP.
• Agreed to Dr. Khampeng’s advice that writing of project proposal should work with the donors to look into the detail on disbursement which can be enhanced at all levels of offices or technical level of NRA, UXO Lao and portfolio of UNDP like we did in the past, but it was not regular and perhaps we did not come into consensus. Therefore, we need to remove obstacles.
• Noted about the salary scale for employees which is based on Lao laws and NIM as well as agreement with donors on the employed regulation and requested for sharing information of the funding situation, like it has been done in the past.

3. Mr. B. Murali, Deputy Resident Representative, UNDP
• Suggested one way to improve the coordination is to organize regular quarterly meeting for the UXO sector, like UNDP organizes with the Ministry of Planning and Investment (MPI) to review the progress, expenses, and any other issues together with all leaders of NRA and UXO Lao. This kind of meeting can help to address issues like salary scale which has been discussed between UNDP and MPI. If the consensus on the Lao Government side, MPI, is supportive, then UNDP is willing to follow what has been concluded.
• Noted for sharing information on funding situation and budgeting. All of these can be addressed once the regular project group meeting is organized, all issues can be taken and discussed between NRA, UXO Lao and UNDP.
• Suggested the resolving on mobilization of funding gaps. It was closely reviewed with the NRA and UXO Lao, also part of reason why the team of NRA and UXO Lao Directors go to Geneva and New York is to address the funding gaps situation and share the achievement of what have been happened in the UXO sector in Lao PDR, as well as, the challenges left and how the government of Lao PDR and the government partners can jointly work and address in those challenges.
• Agreed that what have been presented are very useful. UNDP is carrying back a lot of messages that should be useful as the implementation of new project is on the way.
Session 2 – New Project Board Meeting

New Project Title: “Removing the UXO obstacle to Development in Lao PDR-Moving towards achieving SDG 18, 2017-2021”

Presentation by NRA Deputy Director- Mr. Bounpheng Sisawath

1. Survey and Clearance
   - Disseminate and follow up the Prime Ministerial Order on UXO clearance.
   - Continue to improve UXO Survey Standards in line with the actual situation.
   - Establish the IMSMA system and build the capacity in UXO contaminated provinces to record and report on UXO survey and clearance.
   - Integrate UXO survey and clearance plan into the work plan of line ministries, equivalent organizations and local authorities.
   - Coordinate with UXO operators to conduct NTS, TS to establish the Confirmed Hazardous Area (CHAs) and recording/Reporting into IMSMA database.
   - Coordinate with UXO operators to undertake UXO clearance in focal development areas, in line with annual priorities of the Government’s development projects and agricultural Land for Lao People.
   - Coordinate with international community to develop techniques, technology and methodology for survey and clearance and UXO destruction.

2. Mine Risk Education
   - Integrate UXO/Mine Risk Education plans into line ministries, equivalent organizations and local action plans.
   - Collaborate with the Ministry of Education and Sports to establish UXO curriculum for secondary schools, to provide MRE teaching materials, training of trainers in Teacher Colleges in order to be able to teach students in schools across the country.
   - Encourage the Ministry of Education and Sports to use UXO curriculum in both primary and secondary schools.
   - Build capacity for existing and new village volunteers to cover all UXO impacted villages.
   - Collaborate with the Ministry of Information, Culture and Tourism to conduct UXO Mine Risk Education through radio spots, community loudspeakers and other channels.

3. Strengthening of Victim Assistance
   - Establish and improve clear systems on UXO accidents recording, UXO survivors and the need of the survivors in UXO contaminated provinces in order ensure real implementation and timely reporting to IMSMA.
   - Analyze UXO survivor’s needs information for work planning and prioritization of the assistance on medical care, physical rehabilitation, vocational training and economic inclusion.
   - Integrate UXO victim assistance plan into the strategic plans of line ministries, equivalent organizations and other stakeholders concerned.
   - Coordinate and encourage line ministries, equivalent organizations, from both national and international to provide medical care, physical rehabilitation, vocational training and economic inclusion for UXO victims.
4. Policy Development

Information Management

- Maintain a national database of all information relevant to the UXO sector, analyze and make relevant information timely available to all stakeholders.
- Develop UXO database management standards and guidelines.
- Continue to build capacity for the UXO Provincial Management Committees on the UXO data collection, analysis, recording and reporting to the national database and make information timely available to the UXO Provincial Management Committee as required.
- Continue to build capacity for UXO humanitarian and commercial operators on UXO data collection, analysis, recording and reporting of UXO work to the national IMSMA database.

Quality Management and Training

- Review and improve national Standards for UXO in Lao PDR in line with the real situation.
- Build capacity of the UXO quality management staff
- Conduct QA/QC on the area clearance in line with national standards in order to recommend UXO operators for improvement of their operations.
- Improve EOD curriculum level 1-4, medic, survey and MRE.
- Establish 25 humanitarian teams of the Lao army of which this project will support 10 teams.

Programme and Public Relations

- Conduct UXO field visits for media in UXO contaminated provinces (5 times).
- Improve UXO materials such as: website, factsheets, flipcharts, annual reports and showcase of the UXO Sector during national and international meetings.
- Coordinate with line ministries, equivalent organizations and local authorities to formulate an UXO sector work plan and follow up its implementation, and preparation of regular reporting for Lao Government and Donor Countries.
- Prepare and administer meetings such as: NRA Board Meeting, UXO Project Board Meeting, UXO Sector Forum and UXO Sector Working Group.
- International Cooperation and Funding Mobilization
- Prepare the annual Convention on Cluster Munitions (CCM) report.
- Develop project proposals for funding support.
- Participate at the UXO director meetings in Geneva, annual CCM meetings, CCW meetings and related meetings.
- Continue to mobilize fund for the UXO sector through this project, bilateral, UXO operators and other channels.

5. Sector Coordination

- Identify clear roles and responsibilities for NRA Board members from line ministries and equivalent organizations.
- Improve NRA work standards especially to convene regular meetings of the NRA board.
- Improve the NRA office to act as secretarial body, to be able to coordinate and to improve the provision of services for UXO clearance; Improve UXO Provincial Management Committees and NRA Provincial Coordination Offices in a clear manner, and they should unanimously agree on the structure, location, staff, working system and budget.
- Develop UXO database management standards and guidelines.
6. Capacity Building of Local Staff

- Increase the capacities needed to manage, measure, and communicate their activities.
- Needs of the NRA to coordinate and manage the national survey and will increase the ability for the NRA to support inclusive sector level planning. Quality Management will be enhanced to ensure confidence in the UXO operational system.

Presentation by UXO Lao Director - Thiphasone Soukhathammavong

1. Expected Outcome (2017 – 2021)

- Based on the new project document, UXO Lao project focuses on delivery output No.2 “UXO interventions are delivered in contaminated communities in support of human development, dignity and livelihoods”. In addition, UXO Lao project will contribute to gender mainstreaming (see Annex B for detail of outputs and indicators)

2. Key Activities and Achievements (Jan – July 2017)

- MRE: Target (2017) is 488. The project conducted 289 village visits;
- Roving Tasks: The project conducted 249 tasks;
- Non-technical survey: Target (2017) is 184 villages. The project conducted non-technical surveys in 99 villages;
- Technical Survey: Target (2017) is 8,318 hectares. The project conducted NTS in 5,271 hectares;
- Area Clearance: Target (2017) is 3,250 hectares. The project cleared 2,091 hectares

3. Number of UXO found and destroyed

- 16,003 UXO items were found and destroyed through roving activities, out of which 12,652 were cluster munitions
- 13,300 UXO items were found and destroyed through technical survey activities, out of which 11,662 were cluster munitions;
- 37,626 UXO items were found and destroyed through clearance activities, out of which 37,256 were cluster munitions

Types of land cleared:
- ✓ 96 % were for agricultural land use: coffee bush, rice field, etc.
- ✓ 4 % were for development purposes: schools construction, irrigation, health care center, etc.

4. Planned target for 2018

- MRE: Target (2018) is 488 village visits;
- Non-technical survey: Target (2018) is 80 villages
- Technical Survey: Target (2018) is 3,300 hectares
- Area Clearance: Target (2018) is 3,050 hectares.
5. Challenges

- Funding gap for UXO Lao HQ and Training Centre;
- Number of CHA from National Survey Programme far beyond current capacity;
- Coordination with INGO for survey (Data correction request, partnership system).

Financial report and resource mobilization plan by UNDP

Presentation by UNDP UXO Portfolio Manager, Nils Christensen

- Presented the budget situations with the current and new project. In 2017, the project has a budget of 16.7 million, out of which 7.0 million has been funded. The projected budget for 2018 is 18.1 million, out of which 9.9 million is funded. The projected budget for 2019 is 21.7 million, out of which 9.5 million is funded. It was emphasized that the funded amount included bilateral funding which will not channeled through UNDP (see Annex C for more detail for projected budget 2017-2019).
- There are some funding gaps that have been identified, these include:
  - Expansion of Lao Army teams;
  - Enhanced NRA provincial coordination system;
  - NRA quality manage system
  - NRA information management support
  - Gender components
  - Procurement (technical equipment, vehicles, IT and etc.

- Presented some key risk as followed:
  - Lack of a sound external Quality Management system will degrade confidence in survey and clearance.
  - NRA Provincial offices are key for the development of prioritised CHA for clearance and the coordination of the national survey. Lack of capacity will lessen the effectiveness of clearances and reduce confidence in survey.
  - Slow response rate from NRA information management team will impact on the effectiveness of survey.
  - Lao Army Teams are required as this remains one possibility of long-term capacity for Lao PDR
  - Procurement to replace end of lifecycle technical equipment is critical for safety.

Q&A and open discussion on topics presented above
Phoukhieo Chanthasomboune, Director of NRA

- Stated that the cooperation between UNDP and the Government of Lao PDR, for the UXO sector, consists of two major components, policy and operation. In terms of policy, it aims to strengthen the management, administration and prioritization of tasks. In terms of operation, it cannot predict exactly when the UXO clearance will be completed in Laos, it may take 100 years. However, all of the support to UXO Lao Programme. Lao army humanitarian unit and other UXO operators, are for long term support to achieve the UXO clearance.
- Asked for further support to strengthen the local authorities, particularly at district and village levels, because they can assist to work effectively, if they have the capacity.
Closing Remarks.

2. Ms Kaarina Immonen, UNDP Resident Representative to Lao PDR
   • Congratulated the NRA and UXO Lao on achievements in 2017 and thanked them for their comprehensive presentations, and to all of participants for the fruitful discussion that followed.
   • Stated her encouragement by the progress made by both organizations. In relation to the goals as mentioned at the start of the meeting, this session has reached a success.
   • Announced that there were no objections to the finalization of the Final Project Report April 2013 to May 2017 and announced that project “Support to the institutional strengthening of the National Regulatory Authority for the Unexploded Ordnance(UXO)/Mine Action Sector in Lao PDR (NRA) and to the Lao National Unexploded Ordnance Programme (UXO Lao)” is closed. She looked forward to the new project and 2017 work plans approved by the Board.
   • Pointed out that there are some risks remaining in the implementation of the project, especially with the current lack of resources in some key areas. UNDP is working with the Ministry of Labour and Social Welfare to mobilize the resources necessary fill these gaps to enable the project to provide effective and efficient UXO services to the people of Lao.
   • Reaffirmed the strong commitment of the UNDP to continue supporting the efforts of the Government and people of Lao PDR in cooperation with all of UNDP’s partners, to attain the objectives for this sector; to help Lao PDR to fulfill its obligations under the Convention on Cluster Munitions and the Convention on the Rights of Persons with Disabilities; to build a solid foundation for achievement of SDG 18. And yet this is to ensure progress on other SDGs; and to achieve the goals of the UXO Sector Five Year Plan and 8th National Socio Economic Development Plan.
   • Expressed her gratitude to all partners working in the UXO sector in Lao PDR, some which provide support bilaterally and some which have entrusted UNDP to manage their contributions. UNDP count on the continued partnership and support of all co-partners.

3. H.E. Dr. Khampheng Saysompheng, Minister of Labour and Social Welfare
   • Thanked all participants again for contributions, constructive opinions in the meeting.
   • Congratulated the achievement of the UXO Project Board Meeting of 2017 and stated that meeting fundamentally approve the new project phase of 2017-2021.
   • Stated that all comments had been noted and the NRA and UXO Lao would adapt accordingly.
   • Suggested the Project Board to have a meeting to discuss the annual workplan, 6 month plan and quarterly plan, as well as to address key issues;
   • Suggested that the Project Board should increase the sharing of information, such as reports on tasks implementation and the financial status in each period, at least three months;
   • Suggested that NRA and UXO Lao should periodically report on the implementation of workplan, as well as, the use of funds to the Project Board to have solutions in any circumstances;
   • Suggested that the Project Board should focus more on resource mobilization, such as drafting project proposals, organizing Side-Events at international organizations and other events.
   • Thanked Ms Kaarina Immonen, UNDP Resident Representative to Lao PDR, donor countries and organizations for supporting UXO sector in Lao PDR.

END.
National Regulatory Authority for UXO/Mine Action Sector in Lao PDR, Director General, Mr. Phoukhieo Chanthasomboune

Signature: ____________________________, Date: ____________

Phoukhieo CHANTHASOMBOUNE

UNDP Resident Representative to Lao PDR, Ms. Kaarina Immonen

Signature: ____________________________, Date: ____________

Balasubramaniam Murali
Resident Representative a.i.

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Annex B: Output and Indicator of UXO Lao project (2017-2021)

<table>
<thead>
<tr>
<th>EXPECTED OUTPUTS</th>
<th>OUTPUT INDICATORS</th>
<th>DATA SOURCE</th>
<th>BASELINE Value</th>
<th>TARGETS</th>
<th>DATA COLLECTION METHODS &amp; RISKS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Output 2</strong></td>
<td>UXO interventions are delivered in contaminated communities in support of human development, dignity and livelihoods.</td>
<td>DSM4 NA 2015</td>
<td>2017 90</td>
<td>2018 90</td>
<td>2019 90</td>
</tr>
<tr>
<td></td>
<td>2.1 % of UXO Lao clearance within 'High Priority' area according to NRA Sector Work Plan.</td>
<td>Reports 3B 2015</td>
<td>90</td>
<td>90</td>
<td>90</td>
</tr>
<tr>
<td></td>
<td>2.3 % of UXO Lao clearance within CHAs.</td>
<td>Annual Reports 102 2015</td>
<td>90</td>
<td>90</td>
<td>90</td>
</tr>
<tr>
<td><strong>Gender Component</strong></td>
<td>A. Percentage of senior management positions in UXO Lao and NRA held by women.</td>
<td>OFFICERS Report A 2016</td>
<td>-</td>
<td>20</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>B. Gender Report N/A 2013</td>
<td>-</td>
<td>40</td>
<td>60</td>
<td>60</td>
</tr>
</tbody>
</table>

14
## Annex C: Projected budget (2017-2019)

### 2017-2019 Budget Overview – NRA and UXO Lao

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Output 1</strong> - Institutional capacities are strengthened to further improve the contribution of the UXO sector to the human development in contaminated areas.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned Budget</td>
<td>3,404,119</td>
<td>1,244,439</td>
<td>2,159,680</td>
</tr>
<tr>
<td>Funded</td>
<td>6,001,573</td>
<td>2,504,943</td>
<td>3,996,631</td>
</tr>
<tr>
<td>Unfunded</td>
<td>5,429,903</td>
<td>1,767,175</td>
<td>3,662,728</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>16,799,308</td>
<td>7,054,973</td>
<td>9,744,336</td>
</tr>
</tbody>
</table>

### 2017-2019 Budget Overview – NRA

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Management and Others</strong></td>
<td>1,166,884</td>
<td>963,670</td>
<td>203,214</td>
</tr>
<tr>
<td>Quality Management</td>
<td>860,937</td>
<td>762,681</td>
<td>1,629,010</td>
</tr>
<tr>
<td>Provincial Offices</td>
<td>423,225</td>
<td>423,225</td>
<td>866,985</td>
</tr>
<tr>
<td>Information Management</td>
<td>124,089</td>
<td>96,858</td>
<td>163,974</td>
</tr>
<tr>
<td>Humanitarian Army</td>
<td>962,267</td>
<td>88,000</td>
<td>874,267</td>
</tr>
<tr>
<td>Procurement (Technical Eqpt, IT)</td>
<td>643,347</td>
<td>643,347</td>
<td>151,332</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,184,748</td>
<td>1,246,784</td>
<td>2,937,964</td>
</tr>
</tbody>
</table>

### 2017-2019 Budget Overview – UXO Lao

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mgmt, Training and Others</strong></td>
<td>2,962,677</td>
<td>1,804,561</td>
<td>1,158,116</td>
</tr>
<tr>
<td>Clearance and Survey</td>
<td>3,916,218</td>
<td>3,916,218</td>
<td>6,870,722</td>
</tr>
<tr>
<td>Mine Risk Education</td>
<td>168,000</td>
<td>87,409</td>
<td>80,591</td>
</tr>
<tr>
<td>Procurement (Technical Eqpt, IT)</td>
<td>5,567,665</td>
<td>5,567,665</td>
<td>4,346,856</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>12,614,550</td>
<td>5,808,188</td>
<td>6,806,372</td>
</tr>
</tbody>
</table>